



**MALLA REDDY INSTITUTE OF DENTAL SCIENCES**

(SPONSORED BY : CHANDRAMMA EDUCATIONAL SOCIETY)

Affiliated to Kaloji Narayanarao University of Health Science, Warangal, Telangana  
Recognised by Dental Council of India, New Delhi.

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**2020-21**

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20/3/2021

To,  
The Coordinator  
Malla Reddy Institute of Dental Sciences  
Swarani  
Hyderabad.

Subject :- Request to increase the no. of washrooms and their sanitation

Respected Sir,

I, II<sup>nd</sup> year BDS class representative request you to kindly increase the no. of washrooms as we are facing difficulties with the sanitation and hygiene in fewer provided common washrooms, as it would be nice to have some more common washrooms. Please do the needful.

Thanking You

FORWARD TO  
MAINTENANCE & GRIEVANCE  
COMMITTEE FOR NEEDFUL



BUS  
20/3/2021  
Principal / Dean  
Malla Reddy Institute of Dental Sciences

Yours Sincerely  
II<sup>nd</sup> BDS  
Class representative

Principal / Dean  
Malla Reddy Institute of Dental Sciences

MRIDS/CIRCULAR/ GRC/2020-21/01

Date : 19.03.2021

CIRCULAR

This is to inform that a meeting of the Grievance Redressal Committee is scheduled to be held on 22.03.2021 at 10.00 am in the council hall, Malla Reddy Institute of Dental Sciences to address the grievance received recently from the students

The purpose of the meeting is,

- To discuss and resolve the grievances raised by the students
- To discuss about the recent resolutions taken in previous meetings

  
Principal /Dean

Copy to

Department of Oral Medicine and Radiology

Department of Oral Maxillofacial Surgery

Department of Conservative dentistry & Endodontics

Department of Prosthodontics

Department of Orthodontics

Department of Periodontics

Department of Pedodontics

Department of Oral Pathology

Department of Public health dentistry

  
Principal / Dean  
Malla Reddy Institute of Dental Sciences

25.01.2021









**MINUTES OF MEETING****Date and time of meeting:** 22.03.2021 AT 10:00AM**Venue:** Council Hall, Malla Reddy Institute of Dental Sciences**AGENDA OF MEETING :**

- To discuss and resolve the grievance raised by the students recently
- To discuss about the recent resolutions taken in previous meetings
- To discuss about recent community outreach activities by students and facilities needed for the future programs

**MINUTES :**

- The meeting commenced with a review of the grievances received by the committee since the last meeting
- Dr. Mangala Sajjanar the coordinator had presented a summary of the grievances
- The Grievance was received from 1st BDS class representative on **20.03.2021**.
- The girl students had an issue with the small number of washrooms and its maintenance and reported to grievance committee
- The grievance was discussed with committee members who provided their insights and suggestions for resolving the issue
- The actions to be taken were clearly mentioned to the concerned authorities
- The meeting was adjourned at 12:45pm after ensuring that all the agenda items were addressed and action items were assigned.

**Members attended**

1. Dr. Mangala Sajjanar-Coordinator 
2. Dr. Anitha.P - Member 
3. Dr. K . Apoorva - Member 
4. Dr. Chetan Kumar- Member 
5. Dr. G. Aishwarya arya- Member 
6. Dr. Ch. Lalitha- Member 
7. J. Bharath Kumar- Student Member 
8. V S S Krishna Harsha- Student Member 

  
Principal / Dean

Malla Reddy Institute of Dental Sciences



**REPORT****30.03.2021****The principal****Malla Reddy Institute of Dental Sciences****Suraram,****Hyderabad.****Subject : Report on grievance received from stake holders during the academic year 2020-21****Respected Sir ,****The grievance redressal committee has received a grievance and is accepted for redressal during the academic year 2020-21. The details are as follows**

S. No	Name of the aggrieved stake holder	Grievance received on	Brief description of the grievance	Action taken	Current Status
1.	2ND BDS Class Representative	20.03.2021	The girl students had an issue with the number of washrooms and its maintenance and reported to grievance committee	Appropriate measures were taken. Sanitary measures were improved and the supervisor is ask to maintain the register of cleanliness on regular basis	Completed



*[Signature]*  
Principal / Dean  
Malla Reddy Institute of Dental Sciences

**GRIEVANCE REDREESAL COMMITTEE**

To

16/2/2021

The Coordinator

Malle Reddy Institute of Dental Sciences

Suraram

Hyderabad

SUBJECT ; Request to repair broken tables and chairs in Examination Hall

Respected Sir,

I, class representative of 1<sup>ST</sup> BDS request you to kindly repair the chairs and tables in Examination Hall as they are broken and rocking. Please do the needful.

Thanking You

Yours Sincerely  
I<sup>ST</sup> year BDC (2020 B.Ach)  
Class representative

FORWARD TO  
MAINTENANCE  
COMMITTEE FOR  
NEEDFUL  
GRIEVANCE

BS

16/2/2021

Principal / Dean  
Malla Reddy Institute of Dental Sciences



BS  
Principal / Dean  
Malla Reddy Institute of Dental Sciences

MRIDS/CIRCULAR/ GRC/2020-21/02

Date: 16.02.2021

CIRCULAR

This is to inform that a meeting of the Grievance Redressal Committee is scheduled to be held on 19.02.2021 at 10.00 am in the council hall, Malla Reddy Institute of Dental Sciences to address the grievance received recently from the students

The purpose of the meeting is ,

- To discuss and resolve the grievance raised by the students recently
- To discuss about the recent resolutions taken in previous meetings

  
Principal / Dean

Copy to

Department of Oral Medicine and Radiology

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Department of Orthodontics

Department of Periodontics

Department of Pedodontics

Department of Oral Pathology

Department of Public health dentistry



  
Principal / Dean  
Malla Reddy Institute of Dental Sciences

22.02.2021

**MINUTES OF MEETING**

**Date and time of meeting:** 19.02.2021 AT 10:00AM

**Venue:** Council Hall, Malla Reddy Institute of Dental Sciences








**AGENDA OF MEETING :**

- To discuss and resolve the grievance raised by the students recently
- To discuss about the recent resolutions taken in previous meetings

**MINUTES :**

- The meeting commenced with a review of the grievances received by the committee since the last meeting
- Dr. Mangala Sajjanar the coordinator had presented a summary of the grievances
- The grievance was received on **16.02.2021**
- Students requested to repair the examination hall tables as they were broken
- The grievance was discussed with committee members who provided their insights and suggestions for resolving the issue
- The actions to be taken were clearly mentioned to the concerned authorities
- The meeting was adjourned at 12:45pm after ensuring that all the agenda items were addressed and action items were assigned.

**Members attended**

1. Dr. Mangala Sajjanar-Coordinator 
2. Dr. Anitha.P - Member 
3. Dr. K . Apoorva - Member 
4. Dr. Chetan Kumar- Member 
5. Dr. G. Aishwarya arya- Member 
6. Dr. Ch. Lalitha- Member 
7. J. Bharath Kumar- Student Member
8. V S S Krishna Harsha- Student Member 



  
Principal / Dean  
Malla Reddy Institute of Dental Sciences



**REPORT****21.02.2021****The principal****Malla Reddy Institute of Dental Sciences****Suraram,****Hyderabad.****Subject : Report on grievance received from stake holders during the academic year 2020-21****Respected Sir ,****The grievance redressal committee has received a grievance and is accepted for redressal during the academic year 2020-21. The details are as follows**

S. No	Name of the aggrieved stake holder	Grievance received on	Brief description of the grievance	Action taken	Current Status
1.	1ST BDS Class Representative	16.02.2021	Students requested to repair the examination hall tables as they were broken	As per request of the students the principal has issued an office order to repair the broken tables	Completed



  
Principal / Dean  
Malla Reddy Institute of Dental Sciences

**GRIEVANCE REDREESAL COMMITTEE**

5/10/2020

To,  
The Coordinator  
Malla Reddy Institute of Dental Sciences  
Swararam  
Hyderabad

SUBJECT: Request to provide printer and scanner in Computer  
Lab

Respected Sir,

I, class representative of III year, BDS request you  
to kindly arrange for printers and scanners in the Computer  
Lab, so that we can do our project work when required.  
It will be very helpful. Please do the needful.

Thanking You

FORWARD TO GRIEVANCE COMMITTEE  
X MANAGEMENT FOR  
NEEDFUL

Yours Sincerely  
III BDS (2K17) Batch  
Class representative



BU  
5/10/2020  
Principal / Dean  
Malla Reddy Institute of Dental Sciences

RS  
Principal / Dean  
Malla Reddy Institute of Dental Sciences

MRIDS/CIRCULAR/ GRC/2020-21/03

Date : 07.10.2020

CIRCULAR

This is to inform that a meeting of the Grievance Redressal Committee is scheduled to be held on **08.10.2020** at 10.00 am in the council hall, Malla Reddy Institute of Dental Sciences to address the grievance received recently from the students

The purpose of the meeting is ,

- To discuss and resolve the grievance raised by the students recently
- To discuss about the recent resolutions taken in previous meetings
- To discuss about recent community outreach activities by students and facilities needed for the future programs

  
Principal /Dean

Copy to

Department of Oral Medicine and Radiology  
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Department of Conservative dentistry & Endodontics  
Department of Prosthodontics  
Department of Orthodontics  
Department of Periodontics  
Department of Pedodontics  
Department of Oral Pathology  
Department of Public health dentistry

  
Principal / Dean  
Malla Reddy Institute of Dental Sciences

10.10.2020

### MINUTES OF MEETING

**Date and time of meeting:** 08.10.2020 AT 10:00AM

**Venue:** Council Hall, Malla Reddy Institute of Dental Sciences






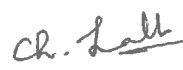


#### AGENDA OF MEETING :

- To discuss and resolve the grievance raised by the students recently
- To discuss about the recent resolutions taken in previous meetings

#### MINUTES :

- The meeting commenced with a review of the grievances received by the committee since the last meeting
- Dr. Mangala Sajjanar the coordinator had presented a summary of the grievances
- The grievance was received on **05.10.2020 with a Request** to arrange for printer and scanner in computer lab for doing project works
- The grievance was discussed with committee members who provided their insights and suggestions for resolving the issue
- The actions to be taken were clearly mentioned to the concerned authorities
- The meeting was adjourned at 12:45pm after ensuring that all the agenda items were addressed and action items were assigned.

#### Members attended

1. Dr. Mangala Sajjanar-Coordinator 
2. Dr. Anitha.P - Member 
3. Dr. K . Apoorva - Member 
4. Dr. Chetan Kumar- Member 
5. Dr. G. Aishwarya arya- Member 
6. Dr. Ch. Lalitha- Member 
7. J. Bharath Kumar- Student Member 
8. V S S Krishna Harsha- Student Member 





  
Principal / Dean  
Malla Reddy Institute of Dental Sciences

REPORT

11.10.2020

The principal  
Malla Reddy Institute of Dental Sciences  
Suraram,  
Hyderabad.

Subject : Report on grievance received from stake holders during the academic year 2020-21

Respected Sir ,

The grievance redressal committee has received a grievance and is accepted for redressal during the academic year 2020-21. The details are as follows

S. No	Name of the aggrieved stake holder	Grievance received on	Brief description of the grievance	Action taken	Current Status
1.	3RD BDS Class Representative	05.10.2020	Requested to arrange for printer and scanner in computer lab for doing project works	As per request of the students the principal has issued an office order to arrange for the printers and scanners	Completed



*Handwritten signature in green ink*

*Handwritten signature in blue ink*  
Principal / Dean  
Malla Reddy Institute of Dental Sciences

GRIEVANCE REDRESAL COMMITTEE