



**MALLA REDDY INSTITUTE OF DENTAL SCIENCES**

(SPONSORED BY : CHANDRAMMA EDUCATIONAL SOCIETY)

Affiliated to Kaloji Narayanarao University of Health Science, Warangal, Telangana  
Recognised by Dental Council of India, New Delhi.

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**2019-20**

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To,  
The Coordinator  
Malla Reddy Institute of Dental Sciences  
Suraram  
Hyderabad.

03.08.2019  
Hyderabad

Subject :- Request to repair broken Lockers as items and equipments / instruments are missing from Lockers

Respected Sir,

I, class representative of II<sup>nd</sup> BDS request you to kindly repair the Lockers as all our Locker keys are not working and doors are broken. Please do the needful as early as possible.

Thanking You.

Yours Sincerely

II<sup>nd</sup> year BDS  
class representative

Forward to  
Insurance Committee  
& Management for  
Needful.



BS  
03/8/2019  
Principal / Dean  
Malla Reddy Institute of Dental Sciences  
*Kame*

BS  
Principal / Dean  
Malla Reddy Institute of Dental Sciences

MRIDS/CIRCULAR/ GRC/2019-20/01

Date : 04.08.2019

CIRCULAR

This is to inform that a meeting of the Grievance Redressal Committee is scheduled to be held on **06.08.2019** at 10.00 am in the council hall, Malla Reddy Institute of Dental Sciences to address the grievance received recently from the students

The purpose of the meeting is ,

- To discuss and resolve the grievance raised by the students recently
- To discuss about the recent resolutions taken in previous meetings
- To discuss about recent community outreach activities by students and facilities needed for the future programs

  
Principal /Dean

Copy to

Department of Oral Medicine and Radiology

Department of Oral Maxillofacial Surgery

Department of Conservative dentistry &Endodontics

Department of Prosthodontics

Department of Orthodontics

Department of Periodontics

Department of Pedodontics

Department of Oral Pathology

Department of Public health dentistry





  
Principal / Dean  
Malla Reddy Institute of Dental Sciences

10.08.2019

MINUTES OF MEETING

Date and time of meeting: 06.08.2019 AT 10:00AM

Venue: Council Hall, Malla Reddy Institute of Dental Sciences









AGENDA OF MEETING :

- To discuss and resolve the grievance raised by the students recently
- To discuss about the recent resolutions taken in previous meetings

MINUTES :

- The meeting commenced with a review of the grievances received by the committee since the last meeting
- Dr. Mangala Sajjanar the coordinator had presented a summary of the grievances
- The grievance was received on 03.08.2019
- Students have raised the issue on broken locker doors and missing items.
- The grievance was discussed with committee members who provided their insights and suggestions for resolving the issue
- The actions to be taken were clearly mentioned to the concerned authorities
- The meeting was adjourned at 12:45pm after ensuring that all the agenda items were addressed and action items were assigned.

Members attended

1. Dr. Mangala Sajjanar-Coordinator 
2. Dr. Anitha.P - Member 
3. Dr. K . Apoorva - Member 
4. Dr. Chetan Kumar- Member 
5. Dr. G. Aishwarya arya- Member 
6. Dr. Ch. Lalitha- Member 
7. J. Bharath Kumar- Student Member 
8. V S S Krishna Harsha- Student Member 



  
Principal / Dean  
Malla Reddy Institute of Dental Sciences

**GRIEVANCE REDRESSAL COMMITTEE****REPORT**

12.03.2019

**The principal****Malla Reddy Institute of Dental Sciences****Suraram,****Hyderabad.****Subject : Report on grievance received from stake holders during the academic year 2019-20****Respected Sir ,****The grievance redressal committee has received a grievance and is accepted for redressal during the academic year 2019-20. The details are as follows**

S. No	Name of the aggrieved stake holder	Grievance received on	Brief description of the grievance	Action taken	Current Status
1	2ND BDS Class Representative	03.08.2019	Students have raised the issue on broken locker doors and missing items.	As per request of the students the principal has issued an office order to arrange for repair of lockers	Completed

*Lawrence*  
Principal / Dean  
Malla Reddy Institute of Dental Sciences**GRIEVANCE REDRESSAL COMMITTEE**

12/13/2020

To  
The Coordinator  
Malla Reddy Institute of Dental Sciences  
Swaram  
Hyderabad

Subject:- Request to increase the no. of copies of latest editions in the library.

Respected Sir

I am representative of IV the BDS request you to kindly increase the no. of copies of latest editions textbooks in the College Dental Library to facilitate reading for all of us students. Please do the needful

Thanky You

FORWARD TO GRIEVANCE COMMITTEE  
& MANAGEMENT FOR  
NEEDFUL

Yours Sincerely  
IV BDS year  
class representative



RS  
12/13/2020  
Principal / Dean  
Malla Reddy Institute of Dental Sciences

Principal / Dean  
Malla Reddy Institute of Dental Sciences

MRIDS/CIRCULAR/ GRC/2019-20/02

Date : 14.03.2020

CIRCULAR

This is to inform that a meeting of the Grievance Redressal Committee is scheduled to be held on **16.03.2020** at 10.00 am in the council hall, Malla Reddy Institute of Dental Sciences to address the grievance received recently from the students

The purpose of the meeting is ,

- To discuss and resolve the grievance raised by the students recently
- To discuss about the recent resolutions taken in previous meetings
- To discuss about recent community outreach activities by students and facilities needed for the future programs

  
Principal /Dean

Copy to

Department of Oral Medicine and Radiology

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Department of Conservative dentistry &Endodontics

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Department of Orthodontics

Department of Periodontics

Department of Pedodontics

Department of Oral Pathology

Department of Public health dentistry

  
Principal / Dean  
Malla Reddy Institute of Dental Sciences

20.03.2020

## MINUTES OF MEETING

**Date and time of meeting:** 16.03.2020 AT 10:00AM

**Venue:** Council Hall, Malla Reddy Institute of Dental Sciences









### AGENDA OF MEETING :

- To discuss and resolve the grievance raised by the students recently
- To discuss about the recent resolutions taken in previous meetings

### MINUTES :

- The meeting commenced with a review of the grievances received by the committee since the last meeting
- Dr. Mangala Sajjanar the coordinator had presented a summary of the grievances
- The grievance was received on **12.03.2020** with a request to increase the no. of copies of textbook with latest editions
- The grievance was discussed with committee members who provided their insights and suggestions for resolving the issue
- The actions to be taken were clearly mentioned to the concerned authorities
- The meeting was adjourned at 12:45pm after ensuring that all the agenda items were addressed and action items were assigned.

### Members attended

1. Dr. Mangala Sajjanar-Coordinator 
2. Dr. Anitha.P - Member 
3. Dr. K . Apoorva - Member 
4. Dr. Chetan Kumar- Member 
5. Dr. G. Aishwarya arya- Member 
6. Dr. Ch. Lalitha- Member 
7. J. Bharath Kumar- Student Member 
8. V S S Krishna Harsha- Student Member 





  
Principal / Dean

Malla Reddy Institute of Dental Sciences



**GRIEVANCE REDRESSAL COMMITTEE****REPORT**

20.03.2020

**The principal****Malla Reddy Institute of Dental Sciences****Suraram,****Hyderabad.****Subject: Report on grievance received from stake holders during the academic year 2019-20****Respected Sir ,****The grievance redressal committee has received a grievance and is accepted for redressal during the academic year 2019-20. The details are as follows**

S. No	Name of the aggrieved stake holder	Grievance received on	Brief description of the grievance	Action taken	Current Status
1	4TH BDS Class Representative	12.03.2020	Requested increase the no. of copies of textbook with latest editions	As per request of the students the principal has issued an office order to arrange for the textbooks	Completed

*Ramesh**RSE*  
Principal / Dean  
Malla Reddy Institute of Dental Sciences