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Affiliated to Kaloji Narayana Rao University of Health Sciences, Warangal, Telangana.

#### MRIDS/ITISC/2024/1

### IT AND INFRASTRUCTURE COMMITTEE

Date: 19.01.2024

#### **CIRCULAR**

All the members of Infrastructure and IT committee are hereby informed that, the committee meeting is scheduled on 22.01.2024, 2.00PM to 3.00PM in the Council hall.

All are requested to be present on time.

#### Agenda:

- To review the complaints received from all the departments.
- To discuss regarding the maintenance of service in clinical departments.
- Any other complaint related to Infrastructure and IT.

Principal / Dean

Prinicipal / Dean

Malla Reddy Institute of Dental Sciences

Copy to:

The principal

All Department HOD's

IT and Infrastructure Committee Members

Suraram 'X' Roads, Quthbullapur, Hyderabad - 500 055.

Phone: 7997555544



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#### Minutesof meeting

Date:22,01,2024

#### The following members are present

S.no	Name of the Committee member	Department	Signature
1.	Dr M Sangameshwar	Dept.Oral Pathology	Colo
2.	Dr.Y.Chaitanya	Dept.Oral Medicine	Chaifaryar
3.	Mr. Praveen	Administrative officer	GRM3.
4.	Dr.K. Sunitha	Dept.Oral Surgery	sids
5.	Dr.B. Satyavathi	Dept. Prosthodontics	Saty
6.	Dr.Sindhoori K	Dept.Conservative Dentistry &Endodontics	Lus
7.	Dr.Saritha M	Dept. Orthodontics	Eng.
8.	Dr.Guru Ram tej.K	Dept. Periodontics	try
9.	Dr.Alekhya A	Dept.Pedodontics	defly
10.	Dr.K.Swathi	Dept.PublicHealthDentistry	SIV

Principal / Dean

Prinicipal | Dean

Malla Reddy Institute of Dental Sciences

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The IT and infrastructure committee meeting was held at 2pm to 3pm in the council hall.

The chairperson of the committee presided over the meeting.

The following complaints received from various departments were reviewed and forwarded to the concerned authority and the following were discussed and addressed.

- 1. Replacement of glass windows in oral medicine, oral pathology and pedodontics.
- 2. Repair of false ceiling works in examination hall, department of oralmedicine, oral pathology.
- 3. Require painting in oral medicine, oral pathology and conservative dentistry departments.
- 4. Repair and painting of tables in preclinical Prosthodontic lab.
- 5. Replacement of lab wash basins in all departments

Copy to:

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All Department HOD's

IT and Infrastructure Committee Members

Suraram 'X' Roads, Quthbullapur, Hyderabad - 500 055. Phone: 7997555544

Email: mrids.2012@gmail.com Website: www.mrids.edu.in

Principal Dean Malla Reddy Institute of Dental Sciences



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#### MRIDS/ITISC/2023/2

### IT AND INFRASTRUCTURE COMMITTEE

Date: 14.07.2023

#### **CIRCULAR**

All the members of Infrastructure and IT committee are hereby informed that, the committee meeting is scheduled on 17.07.2023, 2.00PM to 3.00PM in the Council hall.

All are requested to be present on time.

#### Agenda:

- To review the complaints received from all the departments.
- To discuss regarding the maintenance of service in clinical departments.
- Any other complaint related to Infrastructure and IT.

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#### Minutesof meeting

Date:17.07.2023

### The following members are present

S.no	Name of the Committee member	Department	Signature
1.	Dr M Sangameshwar	Dept.Oral Pathology	Ale
2.	Dr.Y.Chaitanya	Dept.Oral Medicine	chaitaryul
3.	Mr. Praveen	Administrative officer	Camy
4.	Dr.K.Sunitha	Dept.Oral Surgery	anh_
5.	Dr.B. Satyavathi	Dept. Prosthodontics	latie
6.	Dr.Sindhoori K	Dept.Conservative Dentistry &Endodontics	1 de
7.	Dr.Saritha M	Dept. Orthodontics	2n
8.	Dr.Guru Ram tej.K	Dept. Periodontics	Ulmelye
9.	Dr.Alekhya A	Dept.Pedodontics	Lealy
10.	Dr.K.Swathi	Dept.PublicHealthDentistry	(T)

Principal / Bean
Principal / Bean
Principal / Bean
Malla Reddy Institute of Dental Sciences

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The IT and infrastructure committee meeting was held at 2pm to 3pm in the council hall.

The chairperson of the committee presided over the meeting.

The following complaints received from various departments were reviewed and forwarded to the concerned authority and the following were discussed and addressed.

- 1. Replacement of projectors with smart boards in class rooms.
- 2. Repair of false ceiling works in department of oral medicine, oral pathology and pedodontics.
- 3. Require painting in oral medicine and oral pathology departments.
- 4. Servicing of gas burners in preclinical Prosthodontic lab
- 5. Repair of computer systems in library and different departments.

Principal / Dean

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#### MRIDS/ITISC/2023/1

### IT AND INFRASTRUCTURE COMMITTEE

Date:20.01.2023

#### **CIRCULAR**

All the members of Infrastructure and IT committee are hereby informed that, the committee meeting is scheduled on 23.01.2023, 2.00PM to 3.00PM in the Council hall.

All are requested to be present on time.

#### Agenda:

- To review the complaints received from all the departments.
- To discuss regarding the maintenance of service in clinical departments.
- Any other complaint related to Infrastructure and IT.

Principal / Deam Prinicipal / Deam Prinicipal / Deam Malla Reddy Institute of Dental Sciences

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#### Minutes of meeting

Date:23.01.2023

### The following members are present

S.no	Name of the Committee member	Desgination	Signature
1.	Dr M Sangameshwar	Dept.Oral Pathology	A)
2.	Dr.Y.C.Chaitanya	Dept.Oral Medicine	Chartemyou
3.	Mr. Praveen	Administrative officer	GRM/-
4.	Dr.K.Sunitha	Dept.Oral Surgery	Ride
5.	Dr.B. Satyavathi	Dept. Prosthodontics	Latys
6.	Dr.Sindhoori K	Dept.Conservative Dentistry &Endodontics	Allo
7.	Dr.Saritha M	Dept. Orthodontics	CM
8.	Dr.Guru Ram tej.K	Dept. Periodontics	While
9.	Dr.Alekhya A	Dept.Pedodontics	Joseph
0.	Dr.K.Swathi	Dept.PublicHealthDentistry	CIR

Principal / Dean

Prinicipal / Dean

Malla Reddy Institute of Dental Sciences

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The IT and infrastructure committee meeting was held at 2pm to 3pm in the council hall.

The chairperson of the committee presided over the meeting.

The following complaints received from various departments were reviewed and forwarded to the concerned authority and the following were discussed and addressed.

- 1. Replacement of projectors with smart boards in class rooms.
- 2. Repair of false celling works in department of oral medicine, oral pathology and pedodontics.
- 3. Require painting in oral medicine and oral pathology departments.
- 4. Servicing of gas burners in preclinical Prosthodontic lab
- 5. Repair of computer systems in library and different departments.

Principal / Dean

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### MRIDS/ITISC/2022/2

### IT AND INFRASTRUCTURE COMMITTEE

Date: 15.07.2022

#### **CIRCULAR**

All the members of Infrastructure and IT committee are hereby informed that, the committee meeting is scheduled on 18.07.2022, 2.00PM to 3.00PM in the Council hall.

All are requested to be present on time.

#### Agenda:

- To review the complaints received from all the departments.
- To discuss regarding the maintenance of service in clinical departments.
- Any other complaint related to Infrastructure and IT.

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#### Minutes of meeting

Date:18.07.2022

### The following members are present

S.no	Name of the Committee member	Desgination	Signature
1.	Dr M Sangameshwar	Dept.Oral Pathology	de
2.	Dr.Y.Chaitanya	Dept.Oral Medicine	chaitengen
3.	Mr. Praveen	Administrative officer	Convi
4.	Dr.K. Sunitha	Dept.Oral Surgery	ail -
5.	Dr.B. Satyavathi	Dept. Prosthodontics	Batys
6.	Dr.Sindhoori K	Dept.Conservative Dentistry &Endodontics	Ido
7.	Dr.Saritha M	Dept. Orthodontics	Cu
8.	Dr.Guru Ram tej.K	Dept. Periodontics	lese
9.	Dr.Alekhya A	Dept.Pedodontics	Little
10.	Dr.K.Swathi	Dept.PublicHealthDentistry	OV

Principal / Dean
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The IT and infrastructure committee meeting was held at 2pm to 3pm in the council hall.

The chairperson of the committee presided over the meeting.

The following complaints received from various departments were reviewed and forwarded to the concerned authority and the following were discussed and addressed.

- 1. Request for repair of waste water pipes, repair and replacement of water taps in different departments was reviewed and was directed to to submit it to the concerned authorities to check all plumbing related issues and action should be taken to correct it.
- 2. Repair of projector and computer in class room-2.
- 3. Replacement of swith boards in class room-2 and orthodontics dept.

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MRIDS/ITISC/2022/1

### IT AND INFRASTRUCTURE COMMITTEE

Date: 21.01.2022

#### **CIRCULAR**

All the members of Infrastructure and IT committee are hereby informed that, the committee meeting is scheduled on 24.01.2022, 2.00PM to 3.00PM in the Council hall. All are requested to be present on time.

#### Agenda:

- To review the complaints received from all the departments.
- To discuss regarding the maintenance of service in clinical departments.
- Any other complaint related to Infrastructure and IT.

Malla Reddy Institute of Dental Sciences Prinicipal | Dean

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IT and Infrastructure Committee Members

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#### Minute of meeting

Date:24.01.2022

The following members are present

S.no	Name of the Committee member	Desgination	Signature
1.	Dr.Md.Yousuf Qureshi	Reader, Dept.Oral Surgery	Jan .
2.	Mr. Praveen	Administrative officer	Coult
3.	Dr.Y. C. Chaitanya	SeniorLecturer, Dept.Oral Medicine	haitargue
4.	Dr.V.Santoshi Kumari	Reader, Dept. Prosthodontics	Salada"
5.	Dr.D.Savitri	Senior Lecturer, Dept.Conservative Dentistry &Endodontics	
6.	Dr.Saritha M	SeniorLecturer, Dept. Orthodontics	Cn
7.	Dr.Guru Ram tej K	Reader, Dept. Periodontics	Jus.
8.	Dr.R.Rajesh Kumar	Professor, Dept.Pedodontics	6 moly
9.	Dr.K.Swathi	Professor , Dept.PublicHealthDentistry	Ch
10.	Dr. Sadaf Alvi	SeniorLecturer, Dept.Oral Pathology	QK.

Principal / Dean

Malla Reddy Institute of Dental Sciences

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The IT and infrastructure committee meeting was held at 2pm to 3pm in the council hall.

The chairperson of the committee presided over the meeting.

The following complaints received from various departments were reviewed and forwarded to the concerned authority and the following were discussed and addressed.

- 1. Replacement of door in department of oral surgery.
- 2. Repair of projector in class room-3,
- 3. Replacement of window glass in department of oral surgery
- 4. Requirement computer in department of pedodontics
- 5. Repair and new chair, table requirement in public health dentistry.

Principal / Dean

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#### MRIDS/ITISC/2021/2

### IT AND INFRASTRUCTURE COMMITTEE

Date: 16.07.2021

#### **CIRCULAR**

All the members of Infrastructure and IT committee are hereby informed that, the committee meeting is scheduled on 19.07.2021, 2.00PM to 3.00PM in the Council hall. All are requested to be present on time.

#### Agenda:

- To review the complaints received from all the departments.
- To discuss regarding the maintenance of service in clinical departments.
- Any other complaint related to Infrastructure and IT.

Principal / Dean

Prinicipal / Dean Malla Reddy Institute of Dental Sciences

Copy to:

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All Department HOD's

IT and Infrastructure Committee Members

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#### Minutesof meeting

Date: 19.07.2021

The following members are present

S.no	Name of the Committee member	Desgination	Signature
1.	Dr.Md.Yousuf Qureshi	Reader, Dept.Oral Surgery	your
2.	Mr. Praveen	Administrative officer	Cond
3.	Dr.Y. C. Chaitanya	SeniorLecturer, Dept.Oral Medicine	Charlenger.
4.	Dr.V.Santoshi Kumari	Reader, Dept. Prosthodontics	Chaiteurger.
5.	Dr.D.Savitri	Senior Lecturer, Dept.Conservative Dentistry &Endodontics	Said
6.	Dr.Saritha M	SeniorLecturer, Dept. Orthodontics	Ch
7.	Dr.Guru Ram tej K	Reader, Dept. Periodontics	We week
8.	Dr.R.Rajesh Kumar	Professor, Dept.Pedodontics	2 World
9.	Dr.K.Swathi	Professor, Dept.PublicHealthDentistry	Chi
10.	Dr. Sadaf Alvi	SeniorLecturer, Dept.Oral Pathology	

Principal / Dean
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The IT and infrastructure committee meeting was held at 2pm to 3pm in the council hall.

The chairperson of the committee presided over the meeting.

The following complaints received from various departments were reviewed and forwarded to the concerned authority and the following were discussed and addressed.

- 1. Replacement of led lights in department of oral pathology and oral surgery.
- 2. Replacement of tiles, taps and wash basins in common wash rooms
- 3. Require painting in oral surgery and pedodontics department.
- 4. Replacement of gas line in preclinical Prosthodontic lab
- 5. Repair and new office table requirementin orthodontics.

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IT andInfrastructure Committee Members

Malla Reddy Institute of Dental Sciences



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#### MRIDS/ITISC/2021/1

### IT AND INFRASTRUCTURE COMMITTEE

Date: 22.01.2021

#### CIRCULAR

All the members of Infrastructure and IT committee are hereby informed that, the committee meeting is scheduled on 25.01.2021, 2.00PM to 3.00PM in the Council hall. All are requested to be present on time.

#### Agenda:

- To review the complaints received from all the departments.
- To discuss regarding the maintenance of service in clinical departments.
- Any other complaint related to Infrastructure and IT.

Principal / Dean

Prinicipal | Dean Malla Reddy Institute of Dental Sciences

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IT and Infrastructure Committee Members

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#### Minute of meeting

Date: 25.01.2021

#### The following members are present

S.no	Name of the Committee member	Desgination	Signature
1.	Dr.Md.YousufQureshi	Reader, Dept.Oral Surgery	yout -
2.	Mr. Praveen	Administrative officer	Gow.
3.	Dr.Y. C. Chaitanya	SeniorLecturer, Dept.Oral Medicine	plaiting 2
4.	Dr.V.SantoshiKumari	Reader, Dept. Prosthodontics	Caloter
5.	Dr.D.Savitri	Senior Lecturer, Dept.Conservative Dentistry &Endodontics	
6.	Dr.Saritha M	SeniorLecturer, Dept. Orthodontics	En.
7.	Dr.GuruRamtej.K	Reader, Dept. Periodontics	Muly
8.	Dr.R.RajeshKumar	Reader, Dept.Pedodontics	Pholot
9.	Dr.K.Swathi	Professor, Dept.PublicHealthDentistry	SIN
10.	Dr. SadafAlvi	SeniorLecturer, Dept.Oral Pathology	a

Principal / Dean

Malla Reddy Institute of Dental Sciences

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The IT and infrastructure committee meeting was held at 2pm to 3pm in the council hall

The chair person of the committee presided over the meeting.

The following complaints received from various departments were reviewed and forwarded to the concerned authority and the following were discussed and addressed.

- 1. Requirement of computer in conservative dentistry,
- 2. Replacement of computer table in pedodontics
- 3. Gas burner servicing in preclinical Prosthodontic lab
- 4. Repairs and new chair requirement in library.

Principal / Dean

Malla Reddy Institute of Dental Sciences

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#### MRIDS/ITISC/2020/2

### IT AND INFRASTRUCTURE COMMITTEE

Date: 17.07.2020

#### **CIRCULAR**

All the members of Infrastructure and IT committee are hereby informed that, the committee meeting is scheduled on 20.07.2020, 2.00PM to 3.00PM in the Council hall.

All are requested to be present on time.

#### Agenda:

- To review the complaints received from all the departments.
- To discuss regarding the maintenance of service in clinical departments.
- Any other complaint related to Infrastructure and IT.

Principal / Dean

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#### Minutesof meeting

Date:20.01.2020

The following members are present

S.no	Name of the Committee member	Desgination	Signature
1.	Dr. Chittranjan	Principal	BUZ
2.	Mr. Praveen	Administrative officer	Come.
3.	Dr.Md.YousufQureshi	Reader, Dept.Oral Surgery	Loud.
4.	Dr.P.Raghunath	SeniorLecturer, Dept.Oral Medicine	v.l.
5.	Dr.V.SantoshiKumari	Reader, Dept. Prosthodontics	Carleto,
6.	Dr.D.Savitri	Senior Lecturer, Dept.Conservative Dentistry &Endodontics	1
7.	Dr.Md.AbdulRehman	SeniorLecturer, Dept. Orthodontics	Moder
8.	Dr.GuruRamtej.K	Reader, Dept. Periodontics	Mensey
9.	Dr.R.RajeshKumar	Reader, Dept.Pedodontics	Fright
10.	Dr.K.Swathi	Reader, Dept.PublicHealthDentistry	CK.
11.	Dr. Sadaf Alvi	SeniorLecturer, Dept.Oral Pathology	ladel

Principal / Dean

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Prinicipal | Dean
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The IT and infrastructure committee meeting was held at 2pm to 3pm in the council hall

The chair person of the committee presided over the meeting.

The following complaints received from various departments were reviewed and forwarded to the concerned authority and the following were discussed and addressed.

- 1. Replacement of door in radiology room.
- 2. Repair of LED lights in department of conservative dentistry,
- Replacement of window glass in department of pedodontics
- 4. Replacement of tiles in preclinical Prosthodontic lab
- 5. Repair and new chair requirement periodontics.

Chair person of the committee

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All Department HOD's

IT and Infrastructure Committee Members

Malla Reddy Institute of Dental Sciences Prinicipal | Dean

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#### MRIDS/ITISC/2020/1

### IT AND INFRASTRUCTURE COMMITTEE

Date: 17.01.2020

#### **CIRCULAR**

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All are requested to be present on time.

#### Agenda:

- To review the complaints received from all the departments.
- To discuss regarding the maintainance of service in all departments.
- Any other complaint related to Infrastructure and IT.

Principal / Dean

Copy to:

The principal

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Prinicipal Dean

Malla Reddy Institute of Dental Sciences

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#### Minutecof meeting

Date:20.07.2020

The following members are present

S.no	Name of the Committee member	Desgination	Signature
1.	Dr.Md.YousufQureshi	Reader, Dept.Oral Surgery	Sport,
2.	Mr. Praveen	Administrative officer	Coms.
3.	Dr.Y. C. Chaitanya	SeniorLecturer, Dept.Oral Medicine	Chaitone
4.	Dr.V.SantoshiKumari	Reader, Dept. Prosthodontics	Salster
5.	Dr.D.Savitri	Senior Lecturer, Dept.Conservative  Dentistry &Endodontics	•
6.	Dr.Saritha M	SeniorLecturer, Dept. Orthodontics	82
7.	Dr.GuruRamtej.K	Reader, Dept. Periodontics	1 y wely
8.	Dr.R.RajeshKumar	Reader , Dept.Pedodontics	Rought
9.	Dr.K.Swathi	Professor, Dept.PublicHealthDentistry	A
10.	Dr. SadafAlvi	SeniorLecturer, Dept.Oral Pathology	Sgrif

Principal / Dean

Prinicipal / Dean

Malla Reddy Institute of Dental Sciences

Suvey No. 138, Malla Reddy Health City, Suraram 'X' Road, Quthbullapur Municipality, Hyderabad - 500 055, Phone : 8096870975

Email: mrids.2012@gmail.com



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Affiliated to Kaloji Narayanarao University of Health Science, Warangal. Telangana Recognised by Dental Council of India, New Delhi.

The IT and infrastructure committee meeting was held at 2pm to 3pm in the council hall.

The chair person of the committee presided over the meeting.

The following complaints received from various departments were reviewed and forwarded to the concerned authority and the following were discussed and addressed.

- 1. Replacement of door in radiology room.
- 2. Repair of projector in class room-1,
- 3. Replacement of window glass in department of pedodontics
- 4. Replacement of tiles in preclinical Prosthodontic lab
- 5. Repair and new chair requirement periodontics.

Principal / Dean

Malla Reddy Institute of Dental Sciences

Copy to:

The principal

All Department HOD's

IT and Infrastructure Committee Members

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#### MRIDS/ITISC/2019/2

### IT AND INFRASTRUCTURE COMMITTEE

Date: 11.07.2019

#### **CIRCULAR**

All the members of Infrastructure and IT committee are hereby informed that, the committee meeting is scheduled on 15.07.2019, 2.00PM to 3.00PM in the Council hall. All are requested to be present on time.

#### Agenda:

- To review the complaints received from all the departments
- To discuss regarding the maintainance of service in clinical departments
- Any other complaint related to Infrastructure and IT

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IT and Infrastructure Committee Members

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#### Minutesof meeting

Date: 15.07.2019

The following members are present

S.no	Name of the Committee member	Desgination	Signature
1.	Dr. Chittranjan	Principal	BU
2.	Mr. Praveen	Administrative officer	Gom).
3.	Dr.Md.YousufQureshi	Reader, Dept.Oral Surgery	Mark.
4.	Dr.P.Raghunath	SeniorLecturer, Dept.Oral Medicine	0. Xx
5.	Dr.V.SantoshiKumari	Reader, Dept. Prosthodontics	· Opland
6.	Dr.D.Savitri	Senior Lecturer, Dept.Conservative Dentistry &Endodontics	1 South
7.	Dr.Md.AbdulRehman	SeniorLecturer, Dept. Orthodontics	Mahu
8.	Dr.GuruRamtej.K	Reader, Dept. Periodontics	Murry
9.	Dr.R.RajeshKumar	Reader, Dept.Pedodontics	e moilet
10.	Dr.K.Swathi	Reader, Dept.PublicHealthDentistry	at
11.	Dr. SadafAlvi	SeniorLecturer, Dept.Oral Pathology	odf.

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The IT and infrastructure committee meeting was held at 2pm to 3pm in the council hall

The chair person of the committee presided over the meeting.

The following complaints received from various departments were reviewed and forwarded to the concerned authority and the following were discussed and addressed.

- 1. Repair of windows in oral pathology department.
- 2. Plumbing problems in department of conservative dentistry,
- 3. Replacement of ceiling fans in department of orthodontics.
- 4. Repair and new chair requirement in library.

Chair person of the committee

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All Department HOD's

IT andInfrastructure Committee Members

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#### MRIDS/ITISC/2019/1

### IT AND INFRASTRUCTURE COMMITTEE

Date: 17.01.2019

#### **CIRCULAR**

All the members of Infrastructure and IT committee are hereby informed that, the committee meeting is scheduled on 21.01.2019, 2.00PM to 3.00PM in the Council hall. All are requested to be present on time.

Copy to:

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All Department HOD's

IT and Infrastructure Committee Members

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#### Minutesof meeting

Date:21.01.2019

The following members are present

S.no	Name of the Committee member	Desgination	Signature
1.	Dr. Chittranjan	Principal	Bus
2.	Mr. Praveen	Administrative officer	Gonzo
3.	Dr.Md.YousufQureshi	Reader, Dept.Oral Surgery	you
4.	Dr.P.Raghunath	SeniorLecturer, Dept.Oral Medicine	P.ha
5.	Dr.V.SantoshiKumari	Reader, Dept. Prosthodontics	Cololor
6.	Dr.D.Savitri	Senior Lecturer, Dept.Conservative Dentistry &Endodontics	1
7.	Dr.Md.AbdulRehman	SeniorLecturer, Dept. Orthodontics	Ordel
8.	Dr.GuruRamtej.K	Reader, Dept. Periodontics	Tip.
9.	Dr.R.RajeshKumar	Reader, Dept.Pedodontics	Project
10.	Dr.K.Swathi	Reader, Dept.PublicHealthDentistry	Salv
11.	Dr. SadafAlvi	SeniorLecturer, Dept.Oral Pathology	apf.

Principal / Dean

Prinicipal | Dean

Malla Reddy Institute of Dental Sciences

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### ACTION TAKEN REPORT

Based on the meeting of the Infrastructure and IT committeewhich was held on 21.01.2019, 2.00PM to 3.00PM in the Council hall. The following are the Action Taken detailed based on the issues discussed in the meeting.

S.No	Issue	Action Taken
1	Repalacement of tiles in OMFS department	Request maintenance dept to replace the tiles in OMFS.
2	Repair of swith boards and fans in omr&periodepts	Request for repair of swith boards and fans.
3	Gas burners servicing in prostho lab.	Informed concerned authority to provide gas servicing.

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IT and Infrastructure Committee Members



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#### MRIDS/ITISC/2018/1

### IT AND INFRASTRUCTURE COMMITTEE

Date: 12.07.2018

#### **CIRCULAR**

All the members of Infrastructure and IT committee are hereby informed that, the committee meeting is scheduled on 16.07.2018, 2.00PM to 3.00PM in the Council hall.

All are requested to be present on time.

The agenda of the meeting is:

- To discuss about the constituting the Standard Operating Procedures of the committee.
- To review the complaints and suggestions received by different departments.

• To discuss about Internet services.

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IT and Infrastructure Committee Members



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#### Minutesof meeting

Date: 16.07.2018

The following members are present

S.no	Name of the Committee member	Desgination	Signature
1.	Dr. Chittranjan	Principal	D.,
2.	Mr. Praveen	Administrative officer	Can s
3.	Dr.Md.YousufQureshi	Reader, Dept.Oral Surgery	Man C
4.	Dr.P.Raghunath	SeniorLecturer, Dept.Oral Medicine	20/
5.	Dr.V.SantoshiKumari	Reader, Dept. Prosthodontics	ploty'
6.	Dr.D.Savitri	Senior Lecturer, Dept.Conservative Dentistry &Endodontics	Salos
7.	Dr.Md.AbdulRehman	SeniorLecturer, Dept. Orthodontics	Moher
8.	Dr.GuruRamtej.K	Reader, Dept. Periodontics	No.
9.	Dr.R.RajeshKumar	Reader, Dept.Pedodontics	a middle
10.	Dr.K.Swathi	Reader, Dept.PublicHealthDentistry	The state of the s
11.	Dr. SadafAlvi	SeniorLecturer, Dept.Oral Pathology	andol

Principal / Dean
Prinicipal / Dean Malla Reddy Institute of Dental Sciences



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### **ACTION TAKEN REPORT**

Based on the meeting of the IT and Infrastructure committeewhich was held on 16.07.2018, 2.00PM to 3.00PMin the Council hall. The following are the Action Taken detailed based on the issues discussed in the meeting.

S.No	Issue	Action Taken
1.	Discussed on purchase of computers and accessories.	Request all departments to prepare and submit a request letter to principal through IQAC &committee on the computers and its accessories requirements in each department.
2.	To discuss the pending repair and service works in different departments	Request for taps, tube lights, projector accessories,
3.	Discussed about Internet services.	Informed concerned department to check the Routers and Wi-Fi connections in all department, library and even in central level of campus

Principal / Dear

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The principal

All Department HOD's

IT and Infrastructure Committee Members

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